

**Friday Memo**  
**February 27, 2015**

**Upcoming Events – Bruce Harter**

February 28: LCAP Community Townhall, Peres, 9:30 AM  
March 2: Read Across America Day  
March 2-4: WASC 3 Year Visitation, Richmond High School  
March 4: Board of Education Meeting, DeJean, 6:30 PM  
March 5: Solutions Team, UTR, 1:00 PM  
March 6: Agenda Setting, Superintendent's Office, 4:30 PM  
March 7: LCAP Townhall Meeting, King, 9:30 AM

**Closed Session for March 4 – Bruce Harter**

Closed session for Wednesday's meeting will begin at 5:30 PM.

**CAL200 Suit Next Step – Bruce Harter**

Attached is the proposed changed to Ed Code that would limit future litigation from the P.E. minutes requirement.

**Contra Costa School Boards Association Meeting – Bruce Harter**

Contra Costa County Board member Pam Mirabella shared the following invitation:

*The Contra Costa County School Boards Association (CCCSBA) is announcing our joint gathering for Contra Costa County and Alameda County School Boards and Superintendents.*

***Speakers:** Newly elected Karen Sakata, CCC Superintendent of Schools and Karen Monroe, Alameda County Superintendent of Schools including Vernon Billy, CSBA CEO and Executive Director*

*Date: Thursday, April 16, 2015*

*Time: Social 6:30 PM & Program 7 PM*

*Location: Alameda County Office of Education*

*RSVP by April 1 to [PMirabella@CCCOE.k12.ca.us](mailto:PMirabella@CCCOE.k12.ca.us)*

**Form 700 Reminder – Bruce Harter**

Lozano-Smith shared the following reminder on Form 700:

*The April 1 deadline for public officials to file their 2014/15 Statement of Economic Interests ("Form 700") is fast approaching. Now is the time to brush up on your understanding of the financial interests to be reported on the schedules of Form 700, including gifts you may have received from persons, organizations, consultants, and businesses during 2014.*

*Remember that Schedule D must list gifts valued at \$50 or more in the aggregate from a single disclosable source during the calendar year, and the total amount of gifts received from a single source during the calendar year may not exceed \$440 (for 2015, this amount will be \$460). The definition of "gift" is broad and can include anything of value provided to an official, for which*

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*consideration of equal or greater value is not provided. Gifts may include meals, attendance at holiday parties or conference receptions, presents and similar items-even rebates and discounts on services or events that are not available to the general public.*

*If an official receives a gift, it is always best to check if there are any exemptions that might apply or the gift must be reported by the official. Even where a gift has been received, the official may have other options, such as returning the gift to the giver or donating it to charity, which eliminate the need to report the gift. The Fair Political Practices Commission issues publications to assist officials in understanding gifts and Form 700 reporting obligations. These are available on the [FPPC website](#).*

**IRS Bond Examination – Sheri Gamba**

The IRS undertook an examination of the District’s 2009 General Obligation Bonds, Election of 2005 Series C-1 and 2009 Refunding Bonds last year (2014). The District has been notified by the IRS that the examination is complete and closed. There were no findings nor change to the taxable position of the bonds. This is a positive outcome for the examination.

**February 26, 2015 Bond Sale – Sheri Gamba**

The Bond Finance Team is pleased to inform the Board that the bond sale on Thursday was a success. The Team will present the results of the sale, post-closing, at a meeting of the Facility Sub Committee on March 17 and the Financial Advisor Team, from KNN Public Finance, will present to the School Board on March 18. The bond sale included \$50 million from the 2010 Election and \$85 million of the 2012 Election authorizations for a total of \$135 million. The proceeds of the bonds will arrive at the County Treasurer on March 12. Attached is a letter from our Financial Advisor, Blake Boehm that describes the transaction as well as information that was provided to Ms. Kronenberg to respond her request for pre-pricing information.

**Technology Bond Expenditures – Mary Phillips**

Ms. Kronenberg requested that staff provide an accounting of Measure D and E Bond funds spent, to date, for technology projects and the projected technology expenditures for 2015-2016 and 2016-2017.

Both Measure D and E Bond language state the following:

Goal and Purpose: To upgrade computer technology, improve both current instruction methods and to expand job training programs by applying modern technology infrastructure such as:

- Provide and maintain upgraded technology, data and communication equipment.
- Upgrade and expand wireless systems, telecommunications, Internet and network connections.
- Upgrade and replace computers, hardware and software systems.
- Upgrade and replace classroom furniture, equipment and instructional aids.
- Upgrade media and audio/visual equipment.
- Expand bandwidth to allow students greater access to the Internet.
- Install up-to-date learning technology and equipment used in job training programs.

Measure D and E Technology purchases to date total \$18,575,347.14 (supporting documentation attached). This amount includes the recent tablet purchase approved by the Board February 11,

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2015, but does not include technology built into new school construction. The projected funds needed to continue our technology initiatives in 2015-2016 and 2016-2017 follows:

<b>2015-2016</b>	
<b>Item</b>	<b>Estimated Cost</b>
Tablet Computers (Round 3)	\$3,840,000
Carts	\$480,000
Kennedy ERATE	\$900,000
Richmond HS ERATE	\$1,000,000
Crespi ERATE	\$550,000
Common Core peripheral tech equipment	\$60,000
	<b>\$6,830,000</b>

<b>2016-2017</b>	
<b>Item</b>	<b>Estimated Cost</b>
Tablet Computers (Round 4)	\$7,680,000
Carts	\$960,000
Common Core peripheral tech equipment	\$120,000
	<b>\$8,760,000</b>

**Full Service Community Schools-Wendell Greer**

The Kennedy High School Health Center Youth Advisory Board was recently awarded funding for the placement of a second hydration station on campus. The first hydration station is located in the cafeteria and was a result of a collaborative effort with the Youth Advisory Board, City of Richmond and YES (Community Organization). The Jamba Juice grant was written by the Youth Advisory Board (Yvette Perez is the adult ally). Moises Tenorio-Garica was the lead for the Youth Advisory and accepted the grant award. Other members include; Arianna Rhodes, Precious Haynes, Alan Phat, Rudy Suarez and Luzero Sanchez. The second hydration station will be installed in the Health and Wellness Center in room 500. Students/Staff will have access before/after school and passing periods and of course during lunch hour.



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Verde Elementary is having Family Night this Friday, February 27th from 5:30-7:30 pm. This month's theme is in honor of Black History Month. Verde students and community members will host stations based on the concept of a living museum. You will get to meet Ms. Harriet Tubman, Dr. Martin Luther King Jr., Madame CJ Walker, and many other African Americans who had a significant role in history. There will also be: songs and poetry presentations from Verde students, a great soul food dinner provided by the WCCUSD and Verde parents, a book giveaway and raffle prizes.

Parent University: Parent Engagement nights for Parent University were held at Verde, Montalvin, Bayview, and Riverside this week.

**WCCUSD March Professional Development - Nia Rashidchi**

West Contra Costa USD provides abundant professional development opportunities for staff. We think it is important for board members to know about the variety of offerings. This Friday memo contains the March Professional Development Calendar.

**Youth Commission- Wendell Greer**

The next Youth Commission meeting is scheduled for Monday, March 9<sup>th</sup> from 6:30-8pm at Helms Middle School.

**Public Records Log – Marcus Walton**

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

## Education Code 51210

The adopted course of study for grades 1 to 6, inclusive, shall include instruction, beginning in grade 1 and continuing through grade 6, in the following areas of study:

(a) English, including knowledge of, and appreciation for literature and the language, as well as the skills of speaking, reading, listening, spelling, handwriting, and composition.

(b) Mathematics, including concepts, operational skills, and problem solving.

(c) Social sciences, drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology, and sociology, designed to fit the maturity of the pupils. Instruction shall provide a foundation for understanding the history, resources, development, and government of California and the United States of America; the development of the American economic system including the role of the entrepreneur and labor; the relations of persons to their human and natural environment; eastern and western cultures and civilizations; contemporary issues; and the wise use of natural resources.

(d) Science, including the biological and physical aspects, with emphasis on the processes of experimental inquiry and on the place of humans in ecological systems.

(e) Visual and performing arts, including instruction in the subjects of dance, music, theatre, and visual arts, aimed at the development of aesthetic appreciation and the skills of creative expression.

(f) Health, including instruction in the principles and practices of individual, family, and community health.

(g) Physical education, with emphasis upon the physical activities for the pupils that may be conducive to health and vigor of body and mind, for a total period of time of not less than ~~200~~ **400** minutes each ~~10~~ **20** schooldays, *while allowing for extenuating circumstances*, exclusive of recesses and the lunch period.

(h) Other studies that may be prescribed by the governing board.

**(i) A complaint that a school district, county superintendent of schools, or charter school has not complied with the requirements of this section may be filed with a school district, county superintendent of schools, or charter school pursuant to the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California**

**Code of Regulations.**

**(1) A complainant not satisfied with the decision of a school district, county superintendent of schools, or charter school may appeal the decision to the Superintendent and shall receive a written appeal decision within 60 days of the Superintendent's receipt of the appeal.**

**(2) If a school district, county superintendent of schools, or charter school finds merit in a complaint filed pursuant to this subdivision, or the Superintendent finds merit in an appeal made pursuant to paragraph 1, the school district, county superintendent of schools, or charter school shall provide a remedy to all affected pupils, parents, and guardians.**

**(3) The Legislature hereby declares that the Uniform Complaint Procedures set forth in Chapter 5.1 of Division 1 of Title 5 of the California Code of Regulations are an adequate remedy at law for allegations of non-compliance with the requirements of this section. No private right of action, private enforcement action, or civil action may be brought to enforce the provisions of this section. The Legislature intends this subdivision to apply retroactively to all cases not yet brought to judgment by the time of its enactment.**

**Date:** February 26, 2015

**To:** Dr. Bruce Harter, Superintendent  
Sheri Gamba, Associate Superintendent for Business Services  
West Contra Costa Unified School District

**From:** David Leifer, Senior Managing Director  
Blake Boehm, Director  
KNN Public Finance

**Re: West Contra Costa Unified School District  
General Obligation Bonds, 2010 Election, 2015 Series C and 2012 Election, 2015 Series B**

Congratulations on the successful sale of West Contra Costa Unified School District's ("District") 2015 General Obligation Bonds. Today's pricing includes the 2010 Election, 2015 Series C bonds in the principal amount of \$50 million and the 2012 Election, 2015 Series B bonds in the principal amount of \$85 million (collectively "2015 Bonds"). The 2015 Bonds were sold as current interest bonds with maturities ranging from 1-40 years at an All-in True Interest Cost of 4.05%. Proceeds from the bonds will be used to fund a number of prioritized capital facility projects throughout the District. The outstanding result from today's sale reflects a culmination of historically low yields within the municipal bond market, increasing investor demand for the District's bonds and a number of other positive developments described below.

**Market Rally.** The District priced at a time of very low interest rates and limited supply in the market. By way of example, the yield on the 10-year Treasury started the day just under 2.00%, while in July, 2014, when the District priced its 2014 GO Refunding bonds, the yield on the 10-year Treasury was around 2.50%. Municipal yields were also significantly lower today. For example, as compared to July, 2014, the AAA GO MMD index was 6 basis points lower today for the 5 year maturity, 17 basis points lower today for the 10 year maturity, 29 basis points lower for the 20 year maturity and 43 basis points lower for the 30 year maturity. The District also benefited by pricing ahead of a heavy California supply calendar, starting with next week's \$1.9 billion State of California GO bond issuance. The combination of low rates and limited supply helped the District achieve an all-in true interest cost of 4.05%, which is low for bonds with a final maturity of 40 years.

**Investor Participation.** Today's new money issue saw strong support from investors – a total of over \$300 million in orders with over-subscription of between one and four times in many maturities. The investor base for today's sale included several large institutional investors that have participated in past District sales as well as at least one new institutional investor. Investor demand for the longest maturities was, as expected, more limited than for the earlier maturities; nonetheless, all but a few bonds were sold directly to primary investor accounts. Several of the investors had participated in conference calls with District staff as part of the District's pre-pricing investor outreach effort. Based on the strength of investor demand, the District ultimately was able

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to reduce, or “bump” yields in various maturities after the order period was closed, tightening spreads to MMD and producing low overall borrowing costs.

**40-Year Structure.** In order to meet the District’s long-range construction objectives, the 2015 Bonds were structured to maximize flexibility to issue future series of bonds, as needed, and to maintain a consistent financing schedule for future series of bonds. Specifically, the 2015 Bonds were structured with 40-year current interest bonds to minimize the impact on annual debt service obligations thereby freeing up capacity for future issuances. No capital appreciation bonds were used. With the success of today’s pricing, the District was able to take advantage of extremely low rates on long-end bonds and realize the full benefit of the structure. Looking towards future series of bonds, the District will be in a great position to access remaining authorization from both 2010 Measure D and 2012 Measure E while maintaining consistent bond assumptions of 4% assessed value growth and a maximum tax rate target of \$48/\$100,000 of assessed value.

**Tax Rate Management.** One of the other advantages of minimizing the annual debt service for the 2015 Bonds is that it provides the District an opportunity to effectively manage long-term tax rates. While 2010 Measure D and 2012 Measure E are currently not constrained at the tax rate commitment of \$48/\$100,000 of assessed value, managing long-term tax rates is a priority. With today’s pricing helping to minimize yields on the 2015 bonds, the District will be afforded more flexibility to access remaining authorization within its tax rate commitments. Additionally, in working with the County there will be an opportunity to build tax rate stabilization dollars on the front-end. It is this practice of forward thinking that has continued to drive the District’s bond program.

**Conclusion.** The 2015 Bond transaction was a tremendous success from a variety of perspectives. A growing investor base for the District’s bonds led to oversubscriptions in nearly every maturity. Low borrowing costs from today’s pricing helped to maximize capacity for future series of bonds. Most importantly, proceeds from this sale will help support progress on a number of exciting construction projects throughout the District. Congratulations are due to everyone who played a part in making this financing such a success!



### **Pre-pricing Information About the Spring 2015 Bond Sale - Sheri Gamba**

A full report will be written by the Financial Advisor and provided to the Board Members once the sale is officially closed (as is usual for the bond issuances). KNN and the financing team will be present to provide a full report at the Facility Sub Committee on March 17, 2015. KNN will be providing the report to the full board on March 18, 2015. However, during the pre-sale and sale period Ms. Kronenberg made the following inquiries of KNN and the Underwriting team (on February 23 and 24 respectively). : “Please provide the board with a written unedited summary on your recent investor outreach meetings - both by the banks and financial advisors. I would like a report on whether we are still in a low interest environment including a discussion of investor interest in bonds between the 30 and 40 year range. Please also include a discussion about spreads and general investor comments you received. Finally, is the bond sale on track for Thursday (does it look like we will be able to sell all \$135 Million) and please confirm that the POS has been posted on EMMA.”

“I understand you had some pre-pricing calls today - please send me an update on what was covered in those calls and what it looks like today regarding investor interest.”

The following responses were provided via email to Ms. Kronenberg:

**KNN Public Finance Response (Feb. 23):** We remain on schedule to price the District’s bonds next Thursday, Feb. 26th. The District’s financing team is focused on the sale and well underway with pre-pricing activities. This week’s investor calls were productive in reaching a large audience of investor accounts, many of which currently hold WCC bonds. As always, Sheri did an excellent job educating investors about District matters and responding to questions. The investor questions focused primarily on several key issues including status of SEC subpoena, impact of LCFF, understanding enrollment decline relative to approved Charters, Chevron, and approach to growing STRS liability.

KNN had a follow-up call yesterday (Friday) with all three of the District’s underwriters for this sale – Piper, Stifel and Backstrom. On that call, we emphasized the importance of reaching out to as many existing and potential new investors as possible, particularly given the large size of the upcoming sale as well as the longer anticipated maturity for these bonds. Each of the underwriters committed that their desks are actively reaching out to an expanded universe of investors, well beyond just those that have expressed interest in having one-on-one calls and well beyond just those investors that already hold WCC bonds. We are scheduled for at least one more investor call on Monday morning with a large institutional investor that has not participated in the calls in the past.

From the standpoint of market and rates, we continue to see low yields and favorable conditions, which should minimize overall borrowing cost for WCC. As Jeff eluded to in his email earlier, the low yields are pushing some investors to the sidelines although with a general sense of volatility in the market (as a whole) there continues to be capital inflows to safer investments such as treasuries and municipal bonds. As of February 12th, the POS was made available and circulated to prospective buyers. In regards to posting on EMMA, that will happen once the deal

prices and final debt service figures are available. At this point, we are certainly on track for pricing this upcoming Thursday.

We haven't started discussing specific spread levels yet as the focus right now has been on getting investor accounts to approve the credit and ask whatever questions they may have. We have, however, scheduled a follow-up call early next week with each underwriter (and their respective sales desk) to provide their initial thinking about spreads. On the call with the underwriters, we will be discussing the depth of potential investor demand for bonds in the 30-40 year range. Obviously, we expect there to be a more limited universe of potential buyers for bonds in that range.

We are working hard to hold your underwriting team accountable during this pre-pricing process to achieve the best result possible for the District. KNN will continue to work with the underwriters regarding comps, targeted yields and spreads to MMD leading into day of pricing. We will of course look forward to presenting the results to the Board after pricing and closing.

**KNN Public Finance Response (Feb 24):** Here is an update on today's pre-pricing activities. We had a call with all of the underwriting desks today (Piper, Stifel and Backstrom) that was productive. We began with detailed discussions of investor accounts, other recent school GO sales, and potential pricing scales and spreads to MMD for Thursday's sale.

At this point, the underwriters are beginning price discovery with accounts (basically informal discussions about yields) and they will be reporting back to us on a call tomorrow afternoon and then proposing a firm scale (coupons and yields) and structure (serial maturities and term bonds) for entering into the market on Thursday morning. At that time, they will take orders from accounts for bonds in each maturity, across the two series, and then we will be negotiating final pricing adjustments (increases or decreases in yield) based on the strength of the order book in each maturity.

For now, the desks have begun talking pricing at spreads to MMD roughly equivalent to (or slightly tighter than) where the District's last sale (2014 Refunding Bonds) ended. However, the refunding only went out 21 years while the 2015 GO Bonds of course have a much longer maturity (40 years). Moreover, there are very few, if any, actual recent school district GO bond sales that have a final maturity of 40 years, so we are looking at other data points to help determine the appropriate yields and spreads for the longer maturities. Ultimately, investor interest will dictate.

Initial conversations with accounts are at +45 to MMD in 10 years, +65 in 20 and 30 years and +80 in 40 years, all assuming 5.00% coupons. In all cases, with these coupons, the yields are well below 4.00%. We'll have more feedback about specific spreads and the depth of investor demand on the long end by tomorrow afternoon. Our goal of course is to work to tighten the spreads for the District's bonds from sale to sale, though we need to recognize that the 2015 GO Bonds have a larger par amount than the 2014 Refunding Bonds and go out longer on the yield curve, where investor demand is more limited.

Only once we receive feedback from accounts and get into the market on Thursday will be know whether these levels (or tighter) are achievable.

**Piper Jaffray & Co. Response (Feb 23):** The first topic of Investor outreach is fairly simple. The underwriting team continues to be in contact with all investor classes and specifically has conducted one-on-one calls with Ms. Gamba and specific investors. As always, Ms. Gamba has provided a great base for the analysts to conduct their review and determine their desire to participate in next week's offering. While we do not know who will be participating next week until then, there certainly is a fair level of interest. All of us, Stifel, Backstrom and Piper are actively contacting investors that currently hold your bonds and those that do not.

As far as the interest rate environment is concerned, we are still in historically low absolute yields. While a spread discussion is still too early, you are in a very good position to be able to access low yields for this particular borrowing. While we still see a very good demand for California education general obligation bond paper, we are seeing a waning level of interest due in part to the low absolute yield environment. Where at one time we might have seen three or four investors per maturity we may see one or possibly two. The farther out the curve we go past 25 or 30 years the lower the level of interest just due to the yield. That is where the marketing efforts from your entire underwriting team comes into play.

For us the takeaway is; yes, interest rates are still low; yes, we should be going to market next week; and yes, we should continue to look at selling bonds out in the 40 year range.

I don't believe the POS is available yet on EMMA. But the entire team and all the investors have access to it through trading internal systems. This is common practice for an offering. When the transaction gets posted to EMMA then the documents will be automatically loaded.

Thank you again for the opportunity to work with you and the District. I know the entire financing team is working feverishly to produce a good result on the 26<sup>th</sup>.

# March 2015

## Professional Development Calendar

<p><b>3/2/2015 3:00 PM - 4:00 PM Upper Grade Prep Teacher Meeting - Invitation Only</b> Location: Vista Hills This meeting is for designated prep teachers supporting schools with full-day kindergarten.</p>
<p><b>3/4/2015 3:30 PM - 5:30 PM Job Alike</b> Location: Pupil Services SH, NSH &amp; RSP teachers will have an opportunity to meet with like groups. Teachers will be time carded.</p>
<p><b>3/5/2015 8:15 AM - 3:00 PM Human Growth and Development - Invitation Only</b> Location: Vista Hills, Room 112 One-day training for our new Human Growth and Development curriculum. Materials, light refreshments, and lunch will be provided.</p>
<p><b>3/9/2015 4:00 PM - 6:00 PM Intro to CA ELD Standards presented by Lydia Stack (Part 1)</b> Location: Pupil Services Center, MPR This training is appropriate for Elementary and Secondary teachers and administrators.</p>
<p><b>3/10/2015 3:30 PM - 5:30 PM Elementary ELA Pizza &amp; Planning Grade K-2 - Treasures/Tesoros/Triumphs</b> Location: Alvarado Grade K-2 teachers are invited to gather and collaborate with colleagues from across the district on the following topics: Reading and Writing Informational Text.  Please bring your current Teachers Edition.</p>
<p><b>3/10/2015 3:30 PM - 5:30 PM Elementary ELD Meeting</b> Location: Pupil Services Center, Room 2</p>
<p><b>3/10/2015 4:00 PM - 6:00 PM WCC Teacher Induction - FAS Session 1-4</b> Location: Kennedy High School, Library For new SPs - Focus on mentoring for Special population success</p>
<p><b>3/11/2015 3:30 PM - 5:30 PM Elem ELD Pizza &amp; Planning</b> Location: Pupil Services Center, Room 2</p>
<p><b>3/12/2015 3:30 PM - 5:00 PM Make &amp; Take Workshop - Comprehension (Grades 2-6)</b> Location: Vista Hills Comprehension materials to use in your classroom to support differentiation during small-group instruction.  Please note:</p>

- Supplies will be available at the workshop.
- This workshop will be offered again on March 17

**3/12/2015 3:30 PM - 5:00 PM Make & Take Workshop - Phonemic Awareness & Phonics (K-1)**

Location: Vista Hills

Phonemic Awareness & Phonics materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop.
- This workshop will be offered again on March 17

**3/12/2015 3:30 PM - 5:00 PM Make & Take Workshop - Vocabulary (Grades 4-6)**

Location: Vista Hills

Vocabulary materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop.
- This workshop will be offered again on March 17

**3/12/2015 3:30 PM - 5:00 PM Make & Take Workshop - Writing K-3**

Location: Vista Hills

Writing materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop.
- This workshop will be offered again on March 17

**3/12/2015 4:00 PM - 6:00 PM ELD Secondary WRITE Training, Unit 3**

Location: Pupil Services Center, Room 2

**3/14/2015 8:30 AM - 12:30 PM Mathematics and Science Saturday Session #2 of 2 for Grades Pre K-12**

Location: DeJean Middle School

Mathematics and Science Content and Pedagogy for Grades Pre K-12 teachers, in the transition to Common Core.

Multiple workshops at all grade levels!

Teachers will be paid the district hourly rate on a time card.

District Objective: Participants will learn about and/or review mathematics content, pedagogy, and assessment, based on CCSS and SBAC.

Location:

DeJean Middle School  
3400 Macdonald Avenue  
Richmond, CA 94801

**3/17/2015 3:30 PM - 5:00 PM Make & Take Workshop - Comprehension (Grades 2-6)**

Location: Vista Hills

Comprehension materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop

**3/17/2015 3:30 PM - 5:00 PM Make & Take Workshop - Phonemic Awareness & Phonics (K-1)**

Location: Vista Hills

Phonemic Awareness & Phonics materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop

**3/17/2015 3:30 PM - 5:00 PM Make & Take Workshop - Vocabulary (Grades 4-6)**

Location: Vista Hills

Vocabulary materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop

**3/17/2015 3:30 PM - 5:00 PM Make & Take Workshop - Writing K-3**

Location: Vista Hills

Writing materials to use in your classroom to support differentiation during small-group instruction.

Please note:

- Supplies will be available at the workshop

**3/17/2015 3:30 PM - 5:30 PM Math Pizza & Planning for Special Education**

Location: Pupil Services Center

All NSH and RSP Special Education Teachers planning session designed specifically for Special Education Teachers - Presented by Phil Gonsalves and Drew Kravin. There will be two sessions and you are invited to attend both. All teachers will be time carded at the teacher hourly rate. Pizza, salad and refreshments will be served.

**3/17/2015 3:30 PM - 5:30 PM TBE/DLI Meeting**

Location: Pupil Services Center, Room 2

**3/17/2015 4:00 PM - 6:00 PM WCC Teacher Induction - FAS Session - Special Session**

Location: Kennedy High School, Library

For new SPs, Level 2 SPs may attend if needed. Focus on unpacking the PTRA

**3/18/2015 1:00 PM - 3:00 PM Elementary Learning Center Meeting - Group 2**

Location: Vista, Room 112

Group 2: Collins, Coronado, Ellerhorst, Ford, Hanna Ranch, Harding, Highland, Kensington, Lupine Hills, Madera, Montalvin, Murphy, Ohlone, Olinda, Peres, Riverside, Shannon, Sheldon, Stewart, Tara Hills, Valley View, Washington, Wilson.

**3/19/2015 8:30 AM - 3:00 PM Read 180/System 44 Cadre Day**

Location: Helms Middle School

For Read 180 Teachers ONLY

**3/19/2015 3:30 PM - 5:30 PM Implementing Instructional Routines using Treasures ELD Planning Session**

Location: Pupil Services Center, MPR

By invitation only.

**3/19/2015 4:00 PM - 7:00 PM Linked Learning Pathway Leads Meeting**

Location: Serra Adult School

**3/19/2015 4:00 PM - 6:00 PM Science Professional Development for Middle and High School #1 of 3**

Location: Pinole Middle School, Room BSL2

Science content for middle and high school teachers

Teachers will be paid the district hourly rate on a time card. Refreshments will be served.

District Objective: Participants will learn about, review, and/or plan using NGSS, CCSS, SBAC, and benchmark content, pedagogy, and assessment.

Location:

Pinole Middle School, Room BSL2

1575 Mann Dr.

Pinole, CA 94564

Contact John Iwawaki at [jiwawaki@wccusd.net](mailto:jiwawaki@wccusd.net) for more information.

**3/19/2015 4:00 PM - 6:00 PM Secondary ELD Department Meeting**

Location: Pupil Services Center, Room 2

**3/20/2015 9:00 AM - 11:00 AM Elementary ELA Grad Tutors - Group 1**

Location: Vista, Room 112

Group 1: Bayview, Chavez, Dover, Downr, Fairmont, Grant, King, Lake, Lincoln, Mira Vista, Nystrom, Stege, Verde

**3/20/2015 1:00 PM - 3:00 PM Elementary ELA Coaches Meeting**

Location: Vista, Room 112

**3/23/2015 4:00 PM - 6:00 PM Intro to CA ELD Standards presented by Lydia Stack (Part 2)**

Location: Pupil Services Center, MPR

This training is appropriate for Elementary and Secondary teachers and administrators.

**3/24/2015 4:00 PM - 6:00 PM SDAIE/Sheltered Meeting**

Location: Pupil Services Center, Room 2

For content teachers, grades 4-12

**3/26/2015 3:30 PM - 5:30 PM Elementary ELA Pizza & Planning, Grades 3-6 - Treasures & Triumphs**

Location: Alvarado

Grade 3-6 teachers are invited to gather and collaborate with colleagues from across the district on the following topics: Reading and Writing Informational Text.

Please bring your current Teachers Edition.

**3/26/2015 4:00 PM - 6:00 PM Math Pizza and Planning #3 of 3 for Grades Pre K-2**

Location: Kennedy High School Cafeteria

**Mathematics content and planning support for Grades Pre K-2 teachers**

Please bring teacher materials for planning.

Teachers will be paid the district hourly rate on a time card.

District Objective: Participants will learn about, review, and/or plan using CCSS, SBAC, and benchmark content, pedagogy, and assessment.

Please note change in location:

Kennedy High School Cafeteria

4300 Cutting Blvd.

Richmond, CA 94804

Enter through main entrance on Cutting Blvd.

**3/30/2015 3:30 PM - 5:00 PM Elementary ELA Lesson Study Work Session 3 (for teachers who attended Sessions 1 & 2)**

Location: Vista, Room 112

Teachers will analyze lessons planned in Session 2



**Public Records Request Log 2014-2015**  
**Week Ending 2/26/2015**

	<b>Date of Receipt</b>	<b>Requestor</b>	<b>Requested Records/Information</b>	<b>Current Status</b>
21	8/14/14	Theresa Harrington	All email or correspondence regarding bond refinancing between Jan. 1, 2009 and present	<b>14 Day Extension Email Sent – 8/21/2014 On Hold / Pending Legal Review</b>
87	11/18/14	Fatima Alleyne	Washington School Budget / SSC SY 2009 -to- 2013	<b>In Progress Data being collected</b>
89	11/18/14	Anton Jungherr	Access to review all CBOC files from 2001 to 10/31/2014	<b>Need clarification of request M. Walton</b>
96	11/21/14	Anton Jungherr	Pinole Valley High School – Detention Basin, Utilities and Paving Projects	<b>12/30/2014 - Letter sent requesting fees Will come in to view documents</b>
126	12/23/14	Charles Reichmann	WCCUSD Academic Calendars 10/1/2013 – Present	<b>2/9/15 Sent via email (56 pages) Request extended Future documents to be sent by 3/6/15</b>
130	12/29/14	Anton Jungherr	Richmond High School / Seismic Reports & Information	<b>1/21/2015 - Letter sent requesting fees Will come in to view documents</b>
135	1/8/15	Bay Area News Group	2014 Employees' Compensations	<b><u>Notified Requestor</u>  Gathering Information-May take up to a month for final report</b>
142	1/15/15	Alison Schoenbeck CA Charter Schools Assoc.	Prop 39 / Charter School Information	<b>In Progress 14 Day Extension Invoked Gathering/Reviewing Documents</b>
143	1/15/15	Ron Beller Caliber Schools	Caliber Schools-Beta Academy Information	<b>In Progress 14 Day Extension Invoked Gathering/Reviewing Documents</b>
149	1/28/15	Anton Jungherr	Nixon Peabody LLP Invoices Funding / Agreement	<b>In Progress Acknowledgement letter sent</b>
153	2/9/15	Alissa Mack	District's check registry for 2013-14 / All Contracts with Pacific Educational Group	<b>In Progress 14 Day Extension Invoked Data being collected</b>
157	2/13/15	Anton Jungherr	Emails received and/or sent by Board Members and/or Staff RE. Anton Jungherr's nomination to the CBOC	<b>Acknowledgement letter sent</b>
158	2/13/15	Anton Jungherr	Details for the funds spent from Bond Technology Funding for procurement of tablets and carts to support Common Core Curriculum	<b>Acknowledgement letter sent</b>
159	2/23/15	Anton Jungherr	Vavrinek, Trine, Day and Company Agreement – Bond Performance Audit	<b>Acknowledgement letter sent</b>
160	2/23/15	Anton Jungherr	Swanson & McNamara LLP Agreement	<b>Acknowledgement letter sent</b>
161	2/23/15	Anton Jungherr	Nixon Peabody LLP Agreement	<b>Acknowledgement letter sent</b>
162	2/23/15	Anton Jungherr	Ramsey & Ehrlich Agreement	<b>Acknowledgement letter sent</b>
163	2/23/15	Anton Jungherr	Swanson & McNamara / Invoices-February, 2015	<b>Acknowledgement letter sent</b>
164	2/23/15	Anton Jungherr	Barg Coffin Lewis & Trapp / Invoices-February, 2015	<b>Acknowledgement letter sent</b>
165	2/23/15	Anton Jungherr	Ramsey & Ehrlich / Invoices-February, 2015	<b>Acknowledgement letter sent</b>
166	2/23/15	Anton Jungherr	Auditor Agreement / Bond Financial Audit	<b>Acknowledgement letter sent</b>

	<b>Date of Receipt</b>	<b>Requestor</b>	<b>Requested Records/Information</b>	<b>Current Status</b>
167	2/23/15	Anton Jungherr	Nixon Peabody LLP Agreement / Bond MCDC and IRS Audit	<b>Acknowledgement letter sent</b>
168	2/23/15	Anton Jungherr	Board Resolution Approvals / Bond Measures E, M, D, J. D (2010) AND E (2012)	<b>Acknowledgement letter sent</b>
169	2/23/15	Anton Jungherr	Proposal for Audit Services	<b>Acknowledgement letter sent</b>